

EEO Intake

It was brought to my attention of your concerns by a staff member who had heard that an incident might have occurred, that you wished to discuss. Administration takes all matters seriously so I approached you so we could discuss any concerns that you might have.

During our meeting you shared the following information and employment concerns.

- Felt that you were retaliated against for having filed an official complaint regarding intimidation by another staff member (Adrienne Felton).
- That same staff member had consistently continued to approach you after the complaint was filed and tried to engage you in a friendly manner to convince you to retract your story while asking you to send emails to her regarding your interactions with her.
- After conversation, I asked you how you would like to proceed and you responded by saying "I just want to move on, I just want to do my job and move on".
- We also discussed if you were comfortable in continuing to work in the Constituent Service Department alongside Ms. Felton and supervised by Julissa Gonzalez.
- You expressed that due to past experiences, you did not feel that Ms. Gonzalez could be fair as a supervisor due to her relationship with Ms. Felton.
- We further discussed the evening after the holiday party. You indicated that on that night you lost your purse, a second bag and your coat but did not recall how it happened. You recall deciding to step outside to smoke a cigarette and leaving your second bag and coat with other staff members who you were sitting with at the time.
- The next thing you remember is coming to and not knowing where you were. You were on the ground without your purse and no coat. You stated that you tried to return to the restaurant but could not recall where it was located.
- You then decided to hail a cab and proceeded to ask to be driven home.
- The next morning you received ^{an email} ~~a call~~ from Medallion requesting that you stop by and pick up your purse that you had left behind.
- You went to pick up the purse. When you received the purse you stated that you requested your "other bag" from Medallion but you were informed that that was the only bag that had been found.

-You then requested to speak with the driver. When the driver came out you realized that he was not the same driver that had driven you home.

-At this time you were not sure what had happened and could not recall any details.

-I asked you if you had any specific complaints and concerns other than your employment or about any other individuals and you stated that you did not.

-I offered to be supportive in any way and would work with you and address your concerns about these matters.

-At this time, you asked me where you would be placed if not in Constituent Services and I confirmed that I would be having a discussion with the other senior staff to find the best place for you to continue your work with this office.

Angel Dubose

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Angel Dubose

Laura Acosta

L. Acosta

Date:

1/7/2015

D. (T. Levy)
1/7/2015